

MARITIME TRANSPORT

JOB TITLE

Vessel Operations Coordinator

JOB DESCRIPTION

The vessel operations coordinator (also called ship operator) leads the daily operations of the ship and ensures compliance with organisation procedures and industry regulations to ensure the safe operation of ships. The vessel operations coordinator assists with the planning of cargo intakes, liaises with regulatory bodies, maintains customer contact, and responds to problems that may arise in the course of executing shipping operations.

KNOWLEDGE AREAS

- Higher education in Maritime Transport
- Computer literacy
- Maritime English
- Maritime business
- Maritime brokerage
- Maritime Law
- Shipping industry market
- International Maritime Organisation conventions
- Custom Regulation
- Foreign languages
- Types of cargo

SOFT SKILLS

- Ability to receive multiple inputs
- Multi-tasking (simultaneous tasking capability)
- Prioritising (ability to prioritise and decide what situations require immediate action)
- Flexibility (perform services in a flexible manner)
- Risk-assessment (reasonable risk- taking skills)
- Critical thinking
- Written & verbal communication skills
- Ability to function under conditions of stress
- Ability to adapt to different situations, environments and people
- Ability to work and co-operate with others as part of a team
- Self-regulation (skills to control emotions)
- Self-awareness
- Precision to detail

HARD SKILLS

- Match vessels to shipping routes
- Plan procedures for cargo operations
- Apply charter policy and cargo handling
- Traffic management
- Run deck operations
- Manage vessel fleet
- Develop efficiency plans for maritime shipping
- Respect regulatory requirements
- Brokerage and chartering
- Apply custom regulation
- Respect Maritime Law

COMMENTS

To see if and how this occupation is regulated in EU Member States, EEA countries or Switzerland please consult the ESCO occupations pillar in the following link: <https://esco.ec.europa.eu/en/classification/occupation>